



Addova Notice of Dispute

Addova is committed to resolving customer disputes in a fair and efficient manner. If you feel efforts you have made to obtain satisfaction to an unresolved dispute have been exhausted and are unsatisfied with our response, you may notify us of your dispute by sending this form to Addova's Executive Customer Relations department.

Please complete this form in its entirety, retain a copy for your records and send the completed form by certified U.S. Mail to:

Addova, Inc.
2 Sun Court
Suite 400
Peachtree Corners, GA 30092
Attn: Executive Customer Relations

An Addova dispute resolution representative will respond within 30 days of receipt of this form. If the dispute is not resolved to your satisfaction, you may begin arbitration by submitting a Demand for Arbitration to the American Arbitration Association. Further details can be found in our Terms and Conditions on our website, as well as a Demand for Arbitration form.

Addova Account Holder

Addova Account Number

Addova Phone Number

Contact number where you can be reached during business hours

Name of authorized contact on the account

Preferred method of contact? (Please check one and provide details to reach you)

Email _____

Fax _____

Phone _____

Please briefly describe the nature of your dispute with Addova and attach any supporting documents you may have. If necessary, please use the reverse side.

Please briefly describe the resolution you seek from Addova that would resolve your dispute.

Signature

Date

Print Name of signature